



Children's Etiquette Program

AN INTRODUCTION TO SOCIAL, FINE DINING AND TRAVEL ETIQUETTE



Instructor Kathleen Cover, owner of the Etiquette School of Newport Beach, has the style and patience that creates a fun and unintimidating atmosphere for everyone to enjoy. Her interactive, small group lessons include...

INTRODUCTION TO ETIQUETTE & WHY GOOD MANNERS ARE IMPORTANT

The difference between etiquette and manners; living “The Golden Rule,” applying courteous and considerate behavior to our everyday lives and extending respect and kindness to others in public and at home.

PARTY ETIQUETTE

Social party etiquette rules, what to expect when you walk into a party, being a good guest, accepting butler-passed hors d’oeuvres and beverages from a server, the welcome reception table, the difference between an escort card and a place card, reacting to a gift that you already have or don’t care for, the importance of saying thank you and goodbye to your host.

FIRST IMPRESSIONS & SELF-PRESENTATION

Facing new situations, meeting new people and making proper introductions, remembering names, shaking hands with good posture and eye contact, sitting, standing and walking with confidence, awareness of how we sound to others, dressing appropriately and personal grooming.

CONVERSATION & COMMUNICATION SKILLS

Practicing basic conversation and listening skills, proper meal-time topics, giving and receiving compliments, handling an emergency, expressing appreciation, writing thank you notes and addressing an envelope with the proper honorific.

FINE DINING SKILLS & FOUR-COURSE TASTING LUNCHEON

Enjoy a four-course tasting luncheon while learning domestic and continental fine dining skills, understanding the place setting and identifying the proper utensil for each course, the proper resting and closeout positions when dining, how to use a finger bowl, the difference between an escort card and a place card, the five uses of the napkin, dealing with unwanted food, accepting butler-passed hors d’oeuvres, serving yourself from a buffet, when to begin eating, what to do if you have a mishap and other miscellaneous table manners.

RESORT & TRAVEL ETIQUETTE

Exciting behind-the-scenes tour of the Five-Star Resort, preparing for the trip, researching fun activities, packing your belongings and appropriate Resort attire, how to check-in at the registration desk, how to enter and exit an elevator, why we don’t run in corridors, general safety, being aware of your surroundings – know the Resort layout, what to do in an emergency situation or if you are lost, how to place a room service order and extending appreciation to the staff.

...and so much more

CERTIFICATE OF COMPLETION RECEPTION

Parents are invited to attend the Celebratory Completion Reception immediately following the class.

ENROLLMENT

Enrollment may be arranged in advance through Pelican Hill Reservations. For specific enrollment deadlines, please refer to the form on the following page.



**THE RESORT AT
PELICAN HILL®**

22701 Pelican Hill Road South,
Newport Coast, CA 92657
800.820.6800 | pelicanhill.com

Children's Etiquette Program Registration Form 2018



PROGRAM DETAILS

Sunday, April 29 | Enrollment Deadline: Saturday, April 21
 Sunday, June 24 | Enrollment Deadline: Saturday, June 16
 Sunday, September 23 | Enrollment Deadline: Saturday, September 15
 Sunday, November 18 | Enrollment Deadline: Saturday, November 10

Classes are from 2:30 - 5:30 p.m. | \$175 per student, per class
 Includes Lunch, Snacks and Custom Note Cards | Casual Resort Attire

Arrival is suggested up to 15 minutes prior to class time. Punctuality is appreciated, so class may begin on time with all children present. Parents are invited to join the Celebratory Completion Reception immediately following the close of each program at 5:30 p.m.

REGISTRATION

Kindly write legibly, as we appreciate having the correct spelling of your child's name.

Preferred Program Date _____
 Child's Name _____ Age _____ Gender M F
 School _____ Grade _____
 Parent(s) Name(s) _____
 Address _____
 City _____ State/Zip _____
 Telephone: Home _____ Business _____ Cell _____
 E-Mail _____

IMPORTANT!

Food Allergies or Dietary Restrictions

EMERGENCY CONTACT INFORMATION

Name _____ Telephone Number(s) _____
 Relationship to Child _____
 Primary Physician _____ Telephone Number(s) _____
 Parent's Signature _____ Date _____

**Please fax enrollment form to Pelican Hill Reservations at 949.467.6896
 or email reservations@pelicanhill.com to secure enrollment for your child.**

FOR MORE INFORMATION, PLEASE CALL 800.820.6800

Classes subject to cancellation at any time. Minimum enrollment requirement applies.



LETTER OF AUTHORIZATION

*The Resort at Pelican Hill
Etiquette Program*

I hereby authorize and direct Pelican Hill to irrevocably charge my credit card for the items as indicated, which is a non-refundable, advanced purchase.

DATE	COST	# OF TICKETS	AMOUNT OF CHARGES AUTHORIZED
TOTAL CHARGE AUTHORIZED			

TYPE OF CARD: **American Express** **Master Card** **Visa** **Diners Club**

CREDIT CARD # _____ EXPIRATION DATE: _____

SIGNATURE: _____

NAME OF CARD HOLDER: _____

ADDRESS: _____

PHONE: _____ FAX: _____

PLEASE FAX THIS FORM TO PELICAN HILL RESERVATIONS AT 949.467.6896
OR EMAIL RESERVATIONS@PELICANHILL.COM.

THE RESORT AT
PELICAN HILL[®]
NEWPORT BEACH